

ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment

Department/Bureau/Office: BISU CALAPE
Region: VII
Address: Calape, Bohol

Contact Person: AURELIA A. BONGCAC
Position: Administrative Officer I (Supply Mgt.)
Email
Tel No. 507-9017

Item & Specification/General Description	Unit of Measure	Schedule/Quantity Requirement/Milestones of Activities												Unit Price	Total Amt. Est. Budget	
		Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.			Total Qty
GROUP 1 .OFFICE & CLASSROOM EQUIPMENT																
Air conditioner 1 1/2 HP	unit	3		3		3		3	1	1				14	23,000.00	322,000.00
Air conditioner 2 1/2 HP	unit	1		2				2			2			7	30,000.00	210,000.00
Spilt Type air con	unit		1											1	55,000.00	55,000.00
Laptop	unit	1			1		1			1		1		5	35,000.00	175,000.00
Computer server	unit		1											1	40,000.00	40,000.00
Printer	unit		1		1	1		1				1	1	6	5,000.00	30,000.00
LCD	unit	1						1						2	25,000.00	50,000.00
LCD with projector	unit		1					1						2	40,000.00	80,000.00
Clamp Meter	set			1						1				2	6,000.00	12,000.00
Megaohmeter	unit	1				1								2	7,000.00	14,000.00
Digital Camera	pc				1									1	25,000.00	25,000.00
Compound microscope	pc				1	1	1							3	30,000.00	90,000.00
Graphic calculator	pc	1												1	8,000.00	8,000.00
Frequency drives for 1 HP motor	set		1					1						2	20,000.00	40,000.00
Portable Electric Grinder	set								1					1	4,500.00	4,500.00
Portable Electric Drill	set								1					1	3,500.00	3,500.00
Overhead Projector	pc	2												2	10,000.00	20,000.00
Laboratory equipment	asstd													asstd	100,000.00	100,000.00
Multimedia projector	set	1												1	100,000.00	100,000.00
Sliding glass covered cabinets for equioment	pc	1												1	80,000.00	80,000.00
Card Catalog Cabinet	pc	1												1	5,000.00	5,000.00
Glucometer	unit	1												1	5,000.00	5,000.00
Computers with complete accessories	unit	10			10		3			5	10			38	25,000.00	950,000.00
Speech laboratory	set			1										1	300,000.00	300,000.00
Rice Cooker, 45 quarts	unit		1											1	36,000.00	36,000.00
Heavy duty stove with gas tank	unit	1												1	4,000.00	4,000.00
Freezer, chest type 13 cu. Ft	unit						1							1	24,000.00	24,000.00
Refrigerator	unit							1						1	22,000.00	22,000.00
Gas/electric range	unit									1				1	24,000.00	24,000.00
Computer printer stylus Epson T10	pc	1			1				1					3	5,000.00	15,000.00
Plastic sealer	unit	1			1				1					3	3,000.00	9,000.00

Total Carried Forward																	2,853,000.00
Total Brought forward																	2,853,000.00
Photo copier machine	unit	1			1									3	80,000.00	240,000.00	
Electric grinder	unit	1												1	50,000.00	50,000.00	
D.O. (Dissolved Oxygen) meter, YSI	unit				1									1	54,000.00	54,000.00	
Refractometer	unit							1						1	15,000.00	15,000.00	
Ph pen	unit												1	1	6,000.00	6,000.00	
Counter table	pc	1												1	3,500.00	3,500.00	
Water Dispenser	pc	1												1	10,000.00	10,000.00	
Lipid profile and glucose measuring unit	pc	1												1	12,000.00	12,000.00	
Sliding glass cabinet	pc	1												1	7,000.00	7,000.00	
Office table for paramedic	pc	2												2	3,000.00	6,000.00	
Electric Bottle Sterilizer	pc	1												1	2,500.00	2,500.00	
Electric fan and ceiling fans	pc				5									5	4,000.00	20,000.00	
Executive chair	pc												1	1	6,000.00	6,000.00	
Television Set 30 inches w/ cable	pc	1												3	30,000.00	90,000.00	
Ring binder machine	unit					1								1	15,000.00	15,000.00	
Baumanometer, stand-by model	set						1							1	15,400.00	15,400.00	
Gooseneck lamp	pc						1							1	6,600.00	6,600.00	
Scanner	set	1												1	8,000.00	8,000.00	
Steel Cabinet Wrinkled	pc	1	3	1	1	1		1		1				10	15,000.00	150,000.00	
Manual Transfer Switch 330 smp,600v	set						1							1	40,000.00	40,000.00	
MCCB,250AT/AF,600V,25KA	set	1						1						1	10,000.00	20,000.00	
DVD Player	unit	1												1	5,000.00	5,000.00	
Sala Set	set					1				1				2	25,000.00	50,000.00	
Personality test Instrument	pc	1												1	30,000.00	30,000.00	
Scanner	unit		1											1	10,000.00	10,000.00	
Camera	unit			1										1	15,000.00	15,000.00	
Video Camera	unit	1												1	30,000.00	30,000.00	
Sound system	unit	1												1	100,000.00	100,000.00	
Water Dispenser	unit		1			1							1	3	6,000.00	18,000.00	
CD Player	unit			1										1	5,000.00	5,000.00	
Fire Extinguishers	pc	2			2		2							6	6,000.00	36,000.00	
Dew foams for beds	pc	4			4		6							14	3,000.00	42,000.00	
Emergency lights	pc	2			2		2							6	3,000.00	18,000.00	
Fabricated shelves	pc		2			1			2		1			6	15,000.00	90,000.00	
Total																	4,079,000.00
GROUP II. OFFICE AND SCHOOL SUPPLIES																	
Bond paper long , Sub 20	ream	40			40		40			40				200	200.00	40,000.00	
Bond paper short, Sub 20	ream	10	10	10	10	10	10	10	10		10	10	10	100	180.00	18,000.00	
Mimeo Paper long, Sub 18	ream	20	20	20	20	20	20	20	20		20	20	20	200	160.00	32,000.00	
Mimeo Paper short, Sub 18	ream	10	10	10	10	10	10	10	10		10	10	10	100	150.00	15,000.00	

Bond paper, long ordinary sub 16	ream	20		20			20		20				20	100	150.00	15,000.00
Total Carried Forward																4,199,000.00
Total Brought forward																4,199,000.00
Bond paper short, ordinary sub 16	ream	20		20			20		20				20	100	140.00	14,000.00
Record book	pc	15				15					15			45	100.00	4,500.00
Photopaper glossy	pack	5												5	200.00	1,000.00
Tarpaulin	pc	5			5				5				5	20	800.00	16,000.00
USB External hard drive	pc	1							1					2	4,000.00	8,000.00
Memory card reader	pc	1							1					2	1,000.00	2,000.00
Parchment Paper	ream	2												2	4,000.00	8,000.00
Costruction paper	pc	10												10	18.00	180.00
Sterling specialty paper	pc	5												5	30.00	150.00
Hp Deskjet 2010 cartidge black & color	btl.	10										10		20	400.00	8,000.00
Correction pen	pc	25			25					25				75	100.00	7,500.00
Newsprint	ream		20			20		20				40		100	170.00	17,000.00
Ink, stamp pad	btl.	1	1	1	1	1	1	1	1	1	1			10	100.00	1,000.00
Ink, pentel pen	btl.	2	2	2	2	2	2	2	2	2	2			20	100.00	2,000.00
Ink, white board	btl.	2	2	2	2	2	2	2	2	2	2			20	100.00	2,000.00
Pentel pen (assorted)	pc	10	10	10	10	10	10	10	10	10	10	30	30	160	45.00	7,200.00
Typewriter ribbon	roll	10												10	40.00	400.00
Ink, Printer color cartridge	pc	5			5				5					20	2,000.00	40,000.00
Ink, Printer black cartridge	pc	15			15				15					60	2,000.00	120,000.00
Ink, Printer color refill	pc	5	5	5	5	5	5	5	5	5			5	50	300.00	15,000.00
Ink, printer black refill	pc	10	10	10	10	10	10	10	10	10			10	100	200.00	20,000.00
Ink, printer epson	btl.	3					3					2	2	10	1,000.00	10,000.00
Computer ribbon, refill	roll	100													40.00	4,000.00
Folder, long US	pc	200	200	200	200	200	200	200	200	200	200			2000	6.00	12,000.00
Folder, metal press board, long	pc	100										100		200	15.00	3,000.00
Folder, short U.S.	pc	50		50		50		50		50		50		500	5.00	2,500.00
Cellophane tape	roll		10		10		10		10		10			50	50.00	2,500.00
Masking tape	roll		10		10		10		10		10			50	40.00	2,000.00
Brown envelope, long	pc	200	100		200		100		200	200	100		100	1200	5.00	6,000.00
Brown envelope, short	pc		100			100			100					300	3.00	900.00
Cartolina(Assorted)	pc	50		50		50		50						200	7.00	1,400.00
Chalk Venus	box	25			25				25			25		100	80.00	8,000.00
Colored chalk venus	box	10		10						10				30	20.00	600.00
Yellow pad	pad	15			15				15				15	60	40.00	2,400.00
Stamp pad	pc	5						5						10	200.00	2,000.00
Stamp for mailing	pc	1000						1000						2000	8.00	16,000.00
Sign pen	doz	5						5					5	15	480.00	7,200.00
Whiteboards (assorted sizes)	pc	3												3	1,000.00	3,000.00
Marker pen, whiteboard (assorted colors)	pc	30						20						50	50.00	2,500.00

Eraser,whiteboard/blackboard	pc	15						15						30	50.00	1,500.00
Pencil Mongol 1 & 2	box	5						5						10	100.00	1,000.00
Total Carried Forward																4,581,430.00
Total Brought forward																4,581,430.00
Ballpen (assorted)	pc	50	50	50	50	50	50	50		50		50		450	40.00	18,000.00
Glue, elmers, 130 grms.	btl.	10			10					10				30	50.00	1,500.00
Rugby	btl.		6							6				12	40.00	480.00
Staple wire No. 10	box	3												3	500.00	1,500.00
Staple wire No. 35	box	10		10				10				5		35	50.00	1,750.00
Paper Fastener plastic	box	15			15			15				15		60	85.00	5,100.00
Paper clip, plastic jumbo	box	12								12				24	20.83	500.00
Paper clip, plastic small	box	12			12			12					12	48	6.80	326.40
Gun tucker wire	box	2					2					2		6	200.00	1,200.00
Battery eveready No. 1215 size AA	box		3							3				6	680.00	4,080.00
Office paste	pc	10					10							20	30.00	600.00
Floorwax	can		6							6				12	260.00	3,120.00
Mailing envelope ordinary	box	2				2						1		5	350.00	1,750.00
EDP paper	ream	5								5				10	3,000.00	30,000.00
Transcript of Record paper	ream	5								5				10	3,250.00	32,500.00
Gold seal (Globe)	box	100												100	55.00	5,500.00
Scissors, solingen	pc	1			1					1				3	300.00	900.00
Armless chairs, plastic	pc			100						100				200	350.00	70,000.00
School dry seal	pc	1												1	2,000.00	2,000.00
Working gloves rubber elbow level medium	pc	2												2	100.00	200.00
Working gloves rubber elbow level large	pc	2												2	130.00	260.00
Diploma jacket	pc			500										500	150.00	75,000.00
Medal gold	pc	100												100	200.00	20,000.00
Thumbtacks	box	25												25	10.00	250.00
Plaque	pc		2											2	2,500.00	5,000.00
Worksheet 16 x 25 columns	pad	10						10						20	80.00	1,600.00
Muriatic acid	btl.	6		6		6		6		6		6		36	29.95	1,078.20
Toilet paper double ply	roll	10					10							20	15.00	300.00
Rubbing alcohol casino/johnson 250 ml	btl.	10						10						20	30.00	600.00
Rubbing alcohol casino/johnson 500 ml	btl.	10						10						20	50.00	1,000.00
Albatros	pc	24						24						48	0.70	333.60
Lysol	btl.	5						5						10	100.00	1,000.00
Manila paper	pc	100						100						200	5.00	1,000.00
Illustration board black	pc	12								12				24	30.00	720.00
Cellophane (for book cover)	roll	50						50						100	9.00	900.00
Sticker paper	pc	3												3	83.33	250.00
File box single	pc	10			10					10				30	150.00	4,500.00
Luminous papers	pc	6		6				6		6			6	30	50.00	1,500.00

Index cards	pc	100				100					100			300	2.33	700.00
Stabillo boss pen	pc	10						10						20	75.00	1,500.00
Book stand	pc			6				6						12	150.00	1,800.00
Total Carried Forward																4,881,728.20
Total Brought forward																4,881,728.20
CD-R	pc	50												50	10.00	500.00
Disk drive cleaner	pc	5					5							10	50.00	500.00
Class record	pc	60									20			80	50.00	4,000.00
Lesson plan	pc	60									20			80	50.00	4,000.00
Certificate paper	pack			100					100					200	25.00	5,000.00
Curtain	mtr.	50		100			50	100						300	70.00	21,000.00
Wipe out cleaner (computer)	pc	10												10	40.00	400.00
Trash can plastic	pc	20												20	70.00	1,400.00
Flashlight lmarflex	pc	1				1							1	3	1,200.00	3,600.00
Electric airpot	pc	1												1	1,600.00	1,600.00
Baygon spray	pc	5						5						10	210.00	2,100.00
Map pins	box	5						5						10	60.00	600.00
Gun tucker	pc	2						1						3	600.00	1,800.00
Long reach stapler	pc	1													600.00	600.00
Air freshner	pc	5						5						10	130.00	1,300.00
Rain coat	pc						3							3	500.00	1,500.00
Binder	pc	20								20			10	50	50.00	2,500.00
Rubber band	box	3					2							5	140.00	700.00
Ink man easy refill kit	box	5												5	900.00	4,500.00
Frame,aluminum gold/silver	pc			10										10	100.00	1,000.00
Whiteboard eraser	pc	5				5				5				15	25.00	375.00
Armchairs with arms	pc	100			100					100				300	350.00	105,000.00
Lead papers	pack		25				25							50	50.00	2,500.00
Green board eraser	pc	10												10	50.00	500.00
Push pins	box	10												10	50.00	500.00
Yellow folder short	pc	50						50						100	8.00	800.00
Yellow folder long	pc	50						60						110	10.00	1,100.00
Plastic folder cover	pc	100		100		100		200		200	100	100	100	1000	10.00	10,000.00
Newspaper, Phil Daily Inquirer	pc	31	31	31	31	31	31	31	31	31	31	31	31	372	27.00	10,044.00
Newspaper, the Phil Star	pc	31	31	31	31	31	31	31	31	31	31	31	31	372	27.00	10,044.00
Newspaper, Pilipino Ngayon	pc	31	31	31	31	31	31	31	31	31	31	31	31	372	15.00	5,580.00
Newspaper, Bohol chronicle	pc	5	5	5	5	5	5	5	5	5	5	5	5	60	23.00	1,380.00
Newspaper, Sunday post	pc	5	5	5	5	5	5	5	5	5	5	5	5	60	20.00	1,200.00
USB flash drive 8 gig	pc	2						2						12	1,000.00	12,000.00
Clear book (multi holes)	pc	5												5	300.00	1,500.00
Clear book refill (multi holes)	pc	2												2	100.00	200.00
HP ink cartridge black # 21	box		1							1				2	1,300.00	2,600.00

Puncher heavy duty	pc	1						1						2	500.00	1,000.00
HP ink cartridge colored no.22	pk	1						1						2	1,500.00	3,000.00
Bond paper, color (long and short)	ream	5							5					10	120.00	1,200.00
Construction paper	pk	5												5	100.00	500.00
Total Carried Forward																5,111,351.20
Total Brought forward																5,111,351.20
Sticker paper for computer ink printer	pk	10							10					20	50.00	1,000.00
Sterling specialty paper	pk		5											5	100.00	500.00
Packaging tape	roll	10					10							20	30.00	600.00
Empty box	pc	10					10							20	20.00	400.00
Plastic cover	roll	1												1	2,000.00	2,000.00
Tagboard black	pc		10					10						20	125.00	2,500.00
Colored thumtacks	box	2							3					5	20.00	100.00
Whiteboard ink (black)	btl.		5		5			5						15	100.00	1,500.00
Whiteboard ink, (blue)	btl.		5		5			5						15	100.00	1,500.00
Brass pins	pad		10			10					10			30	20.00	600.00
Decoration tacks	box		5					5						10	60.00	600.00
Bond paper long ordinary Sub 18	ream	20		20		20		20			20			100	120.00	12,000.00
Bond paper short ordinary Sub 18	ream	5				5					5			15	140.00	2,100.00
Eraser, correction liquid paper	btl.	16												16	40.00	640.00
Ribbon cartridge (Epson Lx 300)	pc	3						2						5	200.00	1,000.00
Rubber stamp	pc		5											5	70.00	350.00
Signages	pc	1												1	3,000.00	3,000.00
Tokens	pc			50							50			100	20.00	2,000.00
Colored paper for certificates	pc	100		300				100						500	5.00	2,500.00
Long brown envelope thick	pc	500						500						1000	20.00	20,000.00
3M transparency films for plain paper	box		2				2							4	500.00	2,000.00
Plastic acetate cover	meter	50												50	30.00	1,500.00
Tarpaulin	pc	10	10	10	10	10	10	10	10	10	10			100	100.00	10,000.00
Refill ink Epson T10 assorted color	btl.	10						10						20	250.00	5,000.00
Yellow folder long	pc	300			300			300			300			1200	7.00	8,400.00
Refill in for Epson L100 assorted color	btl.	20												20	250.00	5,000.00
Rainbow ruled paper	pad	10												10	50.00	500.00
Pressboard folder	pc		50						50					100	10.00	1,000.00
Expandable plastic folder (long and short)	pc		50		50				50			50		200	10.00	2,000.00
Paper expandable envelope with garter	pc		25						25					50	20.00	1,000.00
White chalk	box		25						25				25	75	50.00	3,750.00
Ink man refill	pc	10			10			10						30	600.00	18,000.00
Correction pen or fluid	pc	20						20						40	50.00	2,000.00
HP deskjet Advantage 2010	pc			1										1	3,400.00	3,400.00
Black Ink Cartridge for Hp	pc			2			2			2				6	360.00	2,160.00
Colored ink for Hp	pc			2			2			2				6	360.00	2,160.00

Stand fan electronic	pc	1											1	1,500.00	1,500.00	
Pressboard light brown folder long	pc	25			25			25					25	10.00	1,000.00	
Refill kit for Epson Stylus T13	set	1			1								1	3	500.00	1,500.00
Double sided adhesive tape	roll	5												5	30.00	150.00
Blackboard eraser	pc		10											20	30.00	600.00
Total Carried Forward																5,238,861.20
Total Brought forward																5,238,861.20
Elmers glue 473 ml	btl.	2		2		2		2		2				10	100.00	1,000.00
Lights with reflector for faculty room	pc		1										1	2	700.00	1,400.00
Souvenir items	set							24						24	500.00	12,000.00
Ordinary calculator	pc							24						24	250.00	6,000.00
Stapler	pc							24						24	250.00	6,000.00
Staple wire remover	pc							24						24	40.00	960.00
Pencil sharpener	pc							24						24	20.00	480.00
Rugby	pc	4												4	200.00	800.00
Pencil eraser	pc							24						24	10.00	240.00
Retractable ballpen red and blue	pc							20						20	45.00	900.00
Bag to fit long folder with handle	pc							24						24	500.00	12,000.00
Toiletries	pc							24						24	150.00	3,600.00
Mouse	pc	10												10	400.00	4,000.00
Keyboard	pc	10												10	500.00	5,000.00
Refill for epson 510	pc	5												5	300.00	1,500.00
Floor mop foam and cotton handle	pc	10			10				10					10	200.00	8,000.00
Puncher	pc							2						2	500.00	1,000.00
Lexmark cartidge	pc		5					5						10	700.00	7,000.00
Dictionary stand	pc	1												1	1,000.00	1,000.00
Educational DVDs	pc		10					10						20	400.00	8,000.00
Wooden tables	pc	5			5			5						15	1,000.00	15,000.00
HP color laser jet Print cartridge CB540A blk	pkgs	2				2				2				6	3,499.00	20,994.00
HP color laser jet Print cartridge CB54A cyan	pkgs	2				2				2				6	3,499.00	20,994.00
HP color laser jet print cartridgeCB542Ayellow	pkgs	2				2				2				6	3,499.00	20,994.00
HP color laser jet print cartridge CB543A magenta	pkgs	2				2				2				6	3,499.00	20,994.00
Inkrite-dye liquid refill ink for epson stylus T13 black	btl.	6		6		6		6		6		2		32	109.00	3,488.00
Inkrite-dye liquid refill ink for epson stylus T13 cyan	btl.	4		4		4		4		4				20	109.00	2,180.00
Inkrite-dye liquid refill ink for epson stylus T13 magenta	btl.	4		4		4		4		4				20	109.00	2,180.00
Inkrite-dye liquid refill ink for epson stylus T13 yellow	btl.	4		4		4		4		4				20	109.00	2,180.00
Sticker paper A4 size color yellow green	pcs	4		4		4		4		4				20	5.00	100.00
Sticker paper A4 size color pink	pcs	4		4		4		4		4				20	5.00	100.00
Sticker paper A4 size color orange	pcs	4		4		4		4		4				20	5.00	100.00
Sticker paper A4 size color yellow	pcs	4		4		4		4		4				20	5.00	100.00
Floor mop foam with plastic handle	pcs.	5		5				5		5				20	200.00	4,000.00
Floor mop cotton with plastic handle	pcs	5								5				10	200.00	2,000.00

Brush for toilet cleaner with handle	pc	5								5				10	50.00	500.00
Record book no. 75 (hardbound)	pcs	5					5							10	100.00	1,000.00
Record book 500 pages	pcs	10					10			10				30	100.00	3,000.00
Lexmark ink with cartridge black no. 17	pcs	5					5							10	1,500.00	15,000.00
USB 8GB	pcs	3								3				6	1,000.00	6,000.00
Black binder medium	pcs.	10			10				10				10	50	100.00	5,000.00
Total Carried Forward																5,465,645.20
Total Brought forward																5,465,645.20
Black binder big	pcs	10		10	10				10			10	10	70	100.00	7,000.00
Filling double	pcs	10			10				10				10	50	200.00	10,000.00
Working gloves rubber medium	pairs	2												2	200.00	400.00
Working gloves rubber large	pairs	2												2	250.00	500.00
Thermometer digital	pc	10												10	200.00	2,000.00
Window glass wiper	pc	2								2				4	200.00	800.00
Glass cleaner liquid spray	btl.	5						5						10	150.00	1,500.00
Air freshner	btl.	6						6						12	200.00	2,400.00
Toilet bowl cleaner	btl.	5						5						10	200.00	2,000.00
Lexmark refill ink black No. 17	box	10			10				10				10	40	319.00	12,760.00
Rubber bands large and thick	box	5												5	100.00	500.00
Rubber band small	box	2												2	50.00	100.00
Bond paper long sub. 16	ream	10		10	10	10	10	10	10	10	10	10	10	100	150.00	15,000.00
Bond paper short	ream	10		10	10	10	10	10	10	10	10	10	10	100	140.00	14,000.00
Carbon paper blue club	box	5							5					10	600.00	6,000.00
Fax paper	roll	5		5		5		5		5				25	200.00	5,000.00
Printer ribbons	roll	10		10		10		10		10				50	40.00	2,000.00
Mailing stamps	asstd													asstd		25,000.00
Sports digest	pc	1	1	1	1	1	1	1	1	1	1	1	1	12	123.00	1,476.00
News week	pc	5	5	5	5	5	5	5	5	5	5	5	5	60	138.00	8,280.00
Reader"s digest	pc	1	1	1	1	1	1	1	1	1	1	1	1	12	163.00	1,956.00
MOD	pc	1	1	1	1	1	1	1	1	1	1	1	1	12	103.00	1,236.00
Toner	tube	5						5					5	15	2,800.00	42,000.00
Plastic straw	roll	3												3	60.00	180.00
Bond paper long sub 20	ream	20	20	20	20	20	20	20	20	20	20	20	20	240	200.00	48,000.00
Bond paper short sub 20	ream	20	20	20	20	20	20	20	20	20	20	20	20	240	180.00	43,200.00
Red folder	pc	100						100					100	300	10.00	3,000.00
Yellow folder long	pc	50											50	100	10.00	1,000.00
Yellow folder short	pc	50											50	100	8.00	800.00
Ring binder (assoted sizes)	pc	50												50	50.00	2,500.00
Colored bond paper	ream	2												2	250.00	500.00
Filling boxes	pc	25							25					50	90.00	4,500.00
HP ink cartridge black no. 21 ans 22 colored	pc	2							2					4	1,400.00	5,600.00
Cellphone cards for load allowance	asstd	1	1	1	1	1	1	1	1	1	1	1	1	12	14,300.00	171,600.00

GROUP III OFFICE AND ACCOUNTABLE FORMS																	
Official receipt, Form No. 51	pad	50		50		50			50				50		250	121.20	30,300.00
DBP checks	pad	25						25						50		100.00	5,000.00
Index cards, 5 x 8	pc	300												300		3.00	900.00
GROUP IV GASOLINE, OIL & LUBRICANTS																	
Unleaded Gasoline	ltr.	50		50		50		50		50				300		60.00	18,000.00
Diesel	ltr.	100		100		100	100	100	100	100	100	100	100	1000		40.00	40,000.00
Total Carried Forward																	6,002,633.20
Total Brought forward																	6,002,633.20
Oil (unleaded)	ltr.	2		2		2		2		1			1	10		200.00	2,000.00
Oil (diesel)	ltr.	2		2		2		2		1			1	10		130.00	1,300.00
GROUP V CONSTRUCTION MATERIALS																	
Cement Portland	bags	200		200		200		200		200	200		300	1500		250.00	375,000.00
Gravel	cu.ms.	20		20		20				20			20	100		500.00	50,000.00
Sand	cu.ms.	20		20		20				20			20	100		600.00	60,000.00
Lumber (assorted)	pcs	100		200		200		100		100	100		200	1000		150.00	150,000.00
Nails (Assorted)	kls	50				50				50			50	200		40.00	8,000.00
Deformed bars (assorted)	pcs	100		100		100				100			100	500		100.00	50,000.00
Marine plywood (Assorted)	sht	20		20		20				20			20	100		400.00	40,000.00
Paint	gal	10				10				10				30		700.00	21,000.00
Paint thinner	gal	5								5				10		200.00	2,000.00
Hollow blocks	pcs	500				500				500			500	2000		7.00	14,000.00
Earth fill	cu.ms.	100		100		100				100			100	500		200.00	100,000.00
G.I. plain sheet	sht	50								50				100		300.00	30,000.00
G.I. corrogated	sht	50				50				50			50	200		300.00	60,000.00
Tie wires	kls	25								25				50		50.00	2,500.00
Steel plate no. 18	sht	10								10				20		1,500.00	30,000.00
Welding rod	kls	50		50				50			50			200		50.00	10,000.00
Blind rivets	box	5						5						10		500.00	5,000.00
Tiles	pcs	100		100		100			100				100	500		60.00	30,000.00
Tile grout	bags	3							2					5		200.00	1,000.00
Toilet accessories	asstd													asstd			60,000.00
GROUP VI. LABORATORY FACILITIES																	
Bar cross right	pc	1						1						2		900.00	1,800.00
Bar cross left	pc	1						1						2		900.00	1,800.00
Elevator straight No. 302	pc	1						1						2		800.00	1,600.00
Elevator straight No. 303	pc	1						1						2		800.00	1,600.00
Elevator straight No. 304	pc	1						1						2		800.00	1,600.00
Elevator, perio steal, right	pc	1						1						2		800.00	1,600.00
Elevator, perio steal, left	pc	1						1						2		800.00	1,600.00
Ice pack	pc	4												4		100.00	400.00
Cover clips	pc	1												1		1,000.00	1,000.00

Slides	pc	100												100	50.00	5,000.00
Lense paper	pack	1												1	300.00	300.00
Methylene strain	btl	1												1	500.00	500.00
Long range stapler	pc													1	700.00	700.00
Soft green cloth	mtrs		15											45	35.55	1,600.00
Geena silk asorted colors	mtrs		50											150	33.33	5,000.00
Starting cap	pc	1												1	30.00	30.00
Score book	pc	2												2	30.00	60.00
Total Carried Forward																7,130,623.20
Total Brought forward																7,130,623.20
Racket grip	pc	3												3	50.00	150.00
Battery A	pc	6							6					12	23.00	276.00
Table tennis racket	pc	6												6	350.00	2,100.00
Table tennis net	pc	2												2	106.00	212.00
Whistle	pc	2												2	90.00	180.00
Leather balls (softball)	pc	7												15	250.00	3,750.00
Shuttle cock	tube	4												8	360.00	2,880.00
Lawn tennis balls	tube													3	300.00	900.00
Basketball	pc													1	2,000.00	2,000.00
Table tennis ball	pc													30	50.00	1,500.00
Spike shoes	pair													3	3,000.00	9,000.00
Ceiling fans	pcs					10	10	10						30	1,500.00	30,000.00
Bulletin board	pc	1												1	1,500.00	1,500.00
Wooden shelve	pc	1												1	15,000.00	15,000.00
Plastic shelves	pc	1												1	3,500.00	3,500.00
Electronic thermometer	pc					3								6	200.00	1,200.00
Magnetic compass	pc	1						1						3	1,000.00	3,000.00
Laboratory chemicals	asstd													asstd	50,000.00	50,000.00
Laboratory equipment /apparatus	asstd													asstd	150,000.00	150,000.00
Weighing scale 1 kg capacity	pc	1												2	1,200.00	2,400.00
High Pressure cooker	pc	1												1	2,000.00	2,000.00
Weighing scale 2 kg capacity	pc	1												2	1,800.00	3,600.00
Exhaust fan 14"	set	2												2	1,500.00	3,000.00
Orbit fans 1 ph	set		2			2								6	1,200.00	7,200.00
Spirit level	pc		1			1								5	200.00	1,000.00
Electrical wire stripper	pc		1			1								5	350.00	1,750.00
Electrical pliers	pc		1			1								5	150.00	750.00
Electrician knife	pc		1			1								5	150.00	750.00
Tools holster	pc		1			1								5	100.00	500.00
Flat file 8'	pc		1			1								5	80.00	400.00
Half round file 8"	pc		1			1								5	80.00	400.00
Round file 8"	pc		1			1								5	80.00	400.00

Plumb bob	pc		1		1		1		1		1		5	40.00	200.00
Meter tape, 5m spring type	pc		1		1		1		1		1		5	150.00	750.00
Allen wrench set	pc		1		1		1		1		1		5	200.00	1,000.00
Claw hammer	pc		1		1		1		1		1		5	150.00	750.00
Hacksaw handle	pc		1		1		1		1		1		5	120.00	600.00
Hacksaw handle, 21 teeth	pc		2		2		2		2		2		10	50.00	500.00
Cross cutt saw	pc		1						1				2	350.00	700.00
Whiteboard, 4 x 8	pc		3								3		6	1,500.00	9,000.00
Indicating light transf 220/6v green	pc		1				1				1		3	180.00	540.00
Total Carried Forward															7,445,961.20
Total Brought forward															7,445,961.20
Indicating light transf 220/6v red	pc		1				1				1		3	180.00	540.00
Emergency switch, push type (red)	pc		1				1				1		3	150.00	450.00
Electric buzzer 220v 6" dia	set		2										2	400.00	800.00
Earth leakage circuit breaker	pc		1				1				1		3	3,000.00	9,000.00
Control relay 8 pins	set		1				1				1		3	200.00	600.00
3-way switch, flush type	pc		1				1				1		3	200.00	600.00
Daily timer switch, 24 hours	pc		1								1		2	500.00	1,000.00
Convenience outlet duplex flush type	pc		5								5		10	150.00	1,500.00
Selector switch	pc		1		1		1		1		1		5	250.00	1,250.00
Two gang switch	set		5				5		5		5		20	180.00	3,600.00
One gang switch	set		5				5		5		5		20	150.00	3,000.00
Magnetic starter switch 3hp	set		1										1	2,500.00	2,500.00
Photocell switch	set		2										2	600.00	1,200.00
Range sensor switch	set		2										2	600.00	1,200.00
Micro switch	set		2										2	800.00	1,600.00
Water flow switch	set		1										1	2,500.00	2,500.00
Differential Pressure switch	set		1										1	2,500.00	2,500.00
LPG Manifold c/w hose 7 clamp	set		1										1	3,500.00	3,500.00
Acetylene refill	tank		2										2	2,000.00	4,000.00
Oxygen refill	tank		2										2	2,000.00	4,000.00
Adjustable wrench 14 inches	pc		1										1	300.00	300.00
Adjustable wrench 10 inches	pc		1										1	200.00	200.00
Vise grip	pc		1										1	250.00	250.00
Portable sander	pc		1										1	3,520.00	3,520.00
Electric drill medium	pc		1										1	5,000.00	5,000.00
Socket wrench	set		1										1	2,500.00	2,500.00
Open wrench wrench 8 to 32	set		1										1	2,000.00	2,000.00
Box wrench	set		1										1	3,500.00	3,500.00
Ballpen hammer	pc		1										1	180.00	180.00
Screw driver Philip	set		1										1	800.00	800.00
Flat screw driver	set		1										1	800.00	800.00

Rubberized spray gun	set	1												1	800.00	800.00
Paint spray gun	pc	1												1	800.00	800.00
Welding rod	kg	20					20							40	65.00	2,600.00
Drawing tables	pcs	20												20	750.00	15,000.00
Swivel chairs	pc	1												1	1,000.00	1,000.00
Window frame 26 x 55	pc	1					1							2	800.00	1,600.00
Window frame 30 x 60	pc	1					1					1		3	800.00	2,400.00
Ceramic tiles	pc	200												200	35.00	7,000.00
Sliding glass covered cabinet	pc	1												1	5,000.00	5,000.00
High chair/stoll	pc	40												40	400.00	16,000.00
Total Carried Forward																7,562,551.20
Total Brought forward																7,562,551.20
Reteactable silver screen	pc	2												2	2,500.00	5,000.00
Plastic arms chairs	pc	20												20	500.00	10,000.00
Ceiling fans	pc	5												5	3,000.00	15,000.00
Books for Gen ed (Major eng & math) (BSIT major subjects & encyclopedia)	asstd													asstd		150,000.00
Cups and saucer	doz						1							1	200.00	200.00
Teaspoon	doz						1							1	150.00	150.00
Glass	doz						1							1	250.00	250.00
Tumblers	pc			5			5							10	500.00	5,000.00
Pails	pc			12			12							24	50.00	1,200.00
T-hirts	pc									100				100	250.00	25,000.00
Dryer w/ racks	pc			1										1	3,000.00	3,000.00
GROUP VII . MISCELLANEOUS																
PVC conduit 20 mm dia	pc	50					50							100	50.00	5,000.00
RSC (Rigid steel conduit)	pc	15					15							30	150.00	4,500.00
PVC junction box	pc	25					25							50	30.00	1,500.00
PVC utility box	pc	25					25							50	25.00	1,250.00
PVC clamps, 20mm	pc	100					100							200	8.00	1,600.00
PVC clamps, 25mm	pc	50					50							100	10.00	1,000.00
Banana jack, male/female	pairs	100					100							200	20.00	4,000.00
Duplex extension cable No. 16	roll	1					1							2	2,000.00	4,000.00
Marine epoxy, 1 quart	set	1												1	200.00	200.00
Electrical tape, big	roll	10												10	50.00	500.00
Wire cable, stranded 2.0mm, 600v	roll	2					2							4	3,500.00	14,000.00
Wire cable, 3.5 mm, 600v	roll	2					2							4	6,000.00	24,000.00
Wire cable, stranded, 6mm 2600v	roll	1					1							2	6,000.00	12,000.00
Bulk socket, flush type	pc	10					10						10	30	150.00	4,500.00
CFL bulbs, 25w	pc	25					25							50	200.00	10,000.00
PVC conduit 25mm dia	pc	10					10							20	75.00	1,500.00
Tie wires, No. 16	pc	5					5							10	70.00	700.00

Plastic tox, 4 mm dia	pc	100						100						200	1.00	200.00
Metal screw, 3/16 x 1"	pc	100						100					100	300	1.00	300.00
Fluorescent tubes, 40 w	pc	25						25						50	150.00	7,500.00
Fluorescent fix, surface type 2 x 40w	set	6						6						12	2,500.00	30,000.00
PVC Adhesive, 1/2 quart	can	5												5	80.00	400.00
Copper tube, 5/8 ID soft drawn	roll	1												1	3,500.00	3,500.00
Copper tube,3/8 ID soft drawn	roll	1												1	2,800.00	2,800.00
Copper tubes,1/4 ID soft drawn	roll	1												1	1,800.00	1,800.00
Copper tube reducer fitting 5/8 x 3/8	pc	5												5	200.00	1,000.00
Copper tee reducer fitting, 38" x 1/4	pc	4												4	150.00	600.00
Silfus or silver rod, 1/8	pc	15						15						30	50.00	1,500.00
Total Carried Forward																7,917,201.20
Total Brought forward																7,917,201.20
LPG 14.5 kgs. Cylinder with content	set	1						1						2	2,500.00	5,000.00
Oxyacetylene gas	set	1												1	2,000.00	2,000.00
Plyboard for drawing tables	sht	20												20	750.00	15,000.00
Night stick with tear gas	pc	2												2	1,000.00	2,000.00
Service drop wire	mtr	200												200	24.36	4,872.00
PDX wire No. 10	mtr	200						200						400	36.00	14,400.00
Philip bulb (25 watts)	pc	15												15	220.00	3,300.00
PVC pipe No. 4	pc	5												5	480.00	2,400.00
Steel bars No. 9	pc	16						16						32	195.00	6,240.00
Tie wire No. 18	kl	1												1	210.00	210.00
Female sacket	pc	20												20	18.00	360.00
Female plug double	pc	10												10	36.00	360.00
Wire holder	pc	16												16	52.00	832.00
White formica sheets	sht	15												15	350.00	5,250.00
Adhesive, for formica	gal	5												5	400.00	2,000.00
Gemelina lumber, 2 x 2 x10	pc	10												10	80.00	800.00
Gemelina, 2 x 3 x 10	pc	30												30	150.00	4,500.00
Wood moulding 1' square x 8	pc	20												20	80.00	1,600.00
CWN No. 2	kgs	5												5	65.00	325.00
CWN No. 1 1/2	kgs	5												5	65.00	325.00
Enamel paint, choco brown	gal	5												5	600.00	3,000.00
Multi-tester high quality brand	set	5												5	2,000.00	10,000.00
Clamp Meter	set	2												2	6,000.00	12,000.00
Thermometer, electronic	pc	3						3						6	200.00	1,200.00
Magnetic compass	pc	3												3	1,000.00	3,000.00
Weighing scale, 1 kg capacity	pc	2												2	1,200.00	2,400.00
High pressure cooker, big	pc	1												1	2,000.00	2,000.00
Weighing scale 2 kg capacity	pc	2												2	1,800.00	3,600.00
Bk-community health Nursing the Bsic practice, 2010	pc	2												2	450.00	900.00


Bk-Comm organizing participatory action Research 2008	pc	2												2	500.00	1,000.00
Bk-Public health nursing in the Phil. 10th ed	pc	2												2	350.00	700.00
Bk-Teaching strategies in Health Ed, 1st Ed	pc	2												2	450.00	900.00
Bk-Williams Obstetrics	pc	1												1	2,500.00	2,500.00
Bk-law, midwives & ethics, 2010	pc	2												2	250.00	500.00
Absorbent cotton 100 grms	roll	2												2	250.00	500.00
Rubbing alcohol johnson 500 ml	btl	6												6	55.00	330.00
Toilet soap safeguard big	pc	6												6	25.00	150.00
Laundry detergent soap (surf)	bar	4												4	25.00	100.00
Thermometer , digital	pc	10												10	200.00	2,000.00
Dissecting set with accessories	pc	20												20	160.00	3,200.00
Welding rods	kgs	20						20						40	65.00	2,600.00
Total Carried Forward																8,041,555.20
Total Brought forward																8,041,555.20
Downlight fixtures, 6"dia	sets	5						5						10	300.00	3,000.00
Power cable 14mm2,600v	roll	1					1				1			3	20,000.00	60,000.00
Power cable 22mm2,600v	roll	1					1				1			3	35,000.00	105,000.00
GROUP VIII MEDICAL SUPPLIES																
Absorbent cotton 500 grms	roll	5		2										7	200.00	1,400.00
Amoxicillin 500 mg	pc	50					50							100	5.00	500.00
Flammazine cream (20 g)	tube	1					50			1				2	450.00	900.00
Paracetamol 500 mg tab	pc	100		100			100			100				400	1.00	400.00
Neozep 500 mg	pc	100					200							300	5.00	1,500.00
Mefenamic acid	pc	50					200							250	3.00	750.00
Alaxan fr	pc	100					100							200	10.00	2,000.00
Buscopan	pc	100					50			50				200	25.00	5,000.00
Kremil s	pc	50					50			100				200	5.00	1,000.00
Loperamide mg cap 100/100	pc	50					50			100				200	2.00	400.00
Dental Anesthesia 50/box	box	2					2			1				5	1,200.00	6,000.00
Carbocisteine 500 mg	pc	100					100							200	4.00	800.00
Isophrophyl alcohol 70%	btl	25					25							50	40.00	2,000.00
Omega pain killer	btl	5					5							10	104.50	1,045.00
Efficascent oil big	btl	5					5							10	91.50	915.00
Betadine disinfectant	btl	5					5							10	98.50	985.00
Lysol 500 mg	btl	10					10							20	145.00	2,900.00
White flower	btl	5					5							10	250.00	2,500.00
Gauze 4 x 4	pack	5					5							10	102.00	1,020.00
Elastic bandage	roll	15					10							25	58.50	1,462.50
Cotton buds 200 tips/box	box	5								5				10	25.00	250.00
Captopril 25 mg tablet 100/bx	box	1												1	230.00	230.00
Agua oxynada	btl	5					5							10	9.35	93.50
Sundry soap	bar	10						5						15	25.00	375.00

Plastic (leukoplast)	roll	2						2					4	335.00	1,340.00
Dental Needle, gauge 27 short 100/bx	box	3											6	500.00	3,000.00
Providone Iodine, 100% solution 60 ml	btl.	25											50	100.00	5,000.00
Syringe disposable with needle 3 cc. gauge 23	pcs.	10											20	10.00	200.00
Gauge 2x2	pack	5											10	50.00	500.00
Vitamins	box	2											5	300.00	1,500.00
Sterile gloves size 7	pc	10											10	20.00	200.00
Unsterile gloves	box	2											2	250.00	500.00
Trash can (pedal controled cover)	pc	2											2	275.00	550.00
Stethoscope	pc	2											2	500.00	1,000.00
Total Carried Forward															8,257,771.20
Total Brought Forward															8,257,711.20
GROUP IX. BUILDING CONSTRUCTION															
Speech laboratory	unit	1											1	500,000.00	500,000.00
Conference and multi media	unit	1											1	1,000,000.00	1,000,000.00
Additional classroom and offices	unit	1											1	500,000.00	500,000.00
Classroom repair	unit	1											1	500,000.00	500,000.00
Guest house	unit	1											1	500,000.00	500,000.00
															11,257,711.20
GROUP X. VEHICLE															
School service vehicle	unit	1											1	1,500,000.00	1,500,000.00
TOTAL FOR STF FUNDS															12,757,711.20
GROUP I. OFFICE SUPPLIES (GEN FUNDS)															
Bond paper long ordinary sub 16	ream	20	20		20		20						100	115.00	11,500.00
Bond paper long ordinary sub 16 yellow	ream	10			10								30	140.00	4,200.00
Refill ink (assorted)	btl.	10											20	150.00	3,000.00
Refill ink black	btl.	10											20	300.00	6,000.00
Recordable cd	pc	10											20	150.00	3,000.00
Folder long white	pc	100			100		100						500	7.00	3,500.00
Folder long yellow	pc	50											100	7.00	700.00
Plastic envelope long	pc	25											50	6.00	300.00
Bond paper long sub 20	ream	25											50	200.00	10,000.00
Bond paper short sub 20	ream	10											10	180.00	1,800.00
Carbon paper club	box	5											5	600.00	3,000.00
Ballpen (assorted colors)	pc	50											50	25.00	2,500.00
Sign pen	pc	25											50	40.00	2,000.00
Pentel pen (assorted)	pc	25											50	40.00	2,000.00
Cellophane tape	roll	25											50	50.00	2,500.00

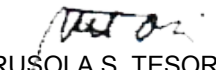
Masking tape	roll	10								10			20	50.00	1,000.00	
Printer ink cartridge black	pc	5								5			10	1,500.00	15,000.00	
Printer ink cartridge color	pc	5								5			10	1,000.00	10,000.00	
Record book	pc	10								10			20	200.00	4,000.00	
Stencil Gestetner	box	2											2	750.00	1,500.00	
Gestetner toner	tube	3								3			6	2,000.00	12,000.00	
Paper fastener	box	5								5			10	50.00	500.00	
Total Carried Forward															12,857,711.20	
Total Brought forward															12,857,711.20	
GROUP 11. CONSTRUCTION MATERIALS (GEN. FUNDS)																
Hollow blocks	pc	500			500			500					500	2000	7.00	14,000.00
Cement Portland	bags	100			100			100					200	500	300.00	150,000.00
Gravel	cu.m.	20			20			20	20				20	100	500.00	50,000.00
Sand	cu.m.	20			20			20	20				20	100	600.00	60,000.00
G.I. corrugated	sht	20			20			20	20				20	100	300.00	30,000.00
Nails assorted	kl	25							25				50	400.00	20,000.00	
Paint	gal	15							15				30	700.00	21,000.00	
Paint thinner	gal	5							5				10	200.00	2,000.00	
Deformed bars (assorted)	pc	50			50			50					50	200	100.00	20,000.00
Marine plywood	sht	20			20			20					10	70	400.00	28,000.00
Lumber (assorted)	pc	20			10			20					50	100.00	5,000.00	
GRAND TOTAL															13,257,711.20	

We hereby warrant that the total amount reflected in this Annual Supplies/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within or approved budget for the year.

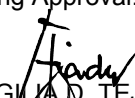
Prepared by:


AURELIA A. BONGCAC
Administrative Officer I (Supply Mgt.)

Certified Funds Available:


RUSOLA S. TESORIO
Administrative Assistant II

Recommending Approval:


PROF. VIRGLIA D. TEJADA
Campus Director

Approved:

ELPIDIO T. MAGANTE, Ed., C.E.
President

Date Prepared: September 12, 2012

